

## Course Details:

**Duration:** 1 Day

**Prerequisite:** A basic understanding of Autodesk Revit as well as architectural design & drafting or building industry experience.

**Courseware:** Included

**Achievement:** Certificate

**Time:** 9:00 a.m. - 5:00 p.m.

**OAA Credits:** 7 Hours

## General Information:

**Locations:** All courses are offered online, on-site, or in-person at SolidCAD training facilities across Canada, including:

Burnaby, BC  
Calgary, AB  
Edmonton, AB  
Regina, SK  
Winnipeg, MB  
Richmond Hill, ON  
Ottawa, ON  
Toronto, ON  
Quebec City, QC  
Montreal, QC  
Hanwell, NB  
Halifax, NS

Alternatively, training can be conducted on-site for a specific client or at a 3rd party facility in any city or province

## Pricing, Registration & Scheduling:

Please contact our training coordinator at 1-877-438-2231 x227 or via email at [training@solidcad.ca](mailto:training@solidcad.ca)

## Complete course listing:

[www.solidcad.ca/training](http://www.solidcad.ca/training)

## Course Description:

With BIM 360 Document Management (Docs), design and construction teams can manage blueprints, 2D plans, 3D BIM models, and any other type of project document. The module is designed to streamline your document management processes. Consolidate all your sheets and designs and set up standard templates and workflows to maximize efficiency.

SolidCAD's BIM 360 Docs Introductory training program is designed to teach administrators and all project team members how to setup and manage 2D plans, 3D models, and any other project documents in one place. Attendees will learn how to consolidate sheets and designs as well as setup standard templates and workflows to maximize efficiency.

Upon completion, users will have a well-rounded knowledge of BIM 360 Docs, enabling them to centralize, control and give access to project information for all team members, from design through construction.

## Learning Objectives:

- Account and project administration
- Project Creation
- Control publishing, viewing, and sharing information
- Document control and versioning for all file types
- Perform design reviews with 2D and 3D compare and markups
- Manage contract docs and track project activity
- iOS and Android apps with offline sync

## Supplemental Learning

- BIM 360 Design Introduction
- BIM 360 Glue Introduction
- BIM 360 Build Introduction