

## Course Details:

**Duration:** 1 Day

**Prerequisite:** A basic understanding of Autodesk Revit as well as architectural design & drafting or building industry experience.

**Courseware:** Included

**Achievement:** Certificate

**Time:** 8:30 a.m. – 4:30 p.m.

**OAA Credits:** 7 Hours

## General Information:

**Locations:** All courses are offered online, on-site, or in-person at SolidCAD training facilities across Canada, including:

Burnaby, BC  
Calgary, AB  
Edmonton, AB  
Regina, SK  
Winnipeg, MB  
Richmond Hill, ON  
Ottawa, ON  
Montreal, QC  
Quebec City, QC  
Hanwell, NB  
Halifax, NS

## Pricing, Registration &

**Scheduling:** Please contact our training coordinator at 1-877-438-2231 x227 or via email at [training@solidcad.ca](mailto:training@solidcad.ca)

**Complete course listing:**

[www.solidcad.ca/training](http://www.solidcad.ca/training)

## Course Description:

With ACC Docs (Document Management), design and construction teams can manage blueprints, 2D plans, 3D BIM models, and any other type of project document.

SolidCAD's ACC Docs Introductory training program is designed to teach administrators and all project team members how to setup and manage 2D plans, 3D models, and any other project documents in one place. Attendees will learn how to consolidate sheets and designs as well as setup standard templates and workflows to maximize efficiency.

Upon completion, users will have a well-rounded knowledge of ACC Docs, enabling them to centralize, control and give access to project information for all team members, from design through construction.

## Learning Objectives:

- Account and project administration
- Project Creation
- Control publishing, viewing, and sharing information
- Document control and versioning for all file types
- Perform design reviews with 2D and 3D compare and markups
- Manage contract docs and track project activity
- iOS and Android apps with offline sync