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Forma Design Collaborate Kick Start Foundation Pack

Date | Version:
2026-11-02 | v1.0

Future Services:

- Configuration of Forma Design Collaboration
- BIM Optimization

Duration: 2-3 weeks
Delivery: Remote

Pricing:

$3000 CAD

This instructor-led course is designed to support Continuing Professional Development (CPD). Participants will be provided with a certificate of completion and should consult their professional association regarding eligibility and reporting requirements

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OVERVIEW VALUE

Forma Design Collaborate improves early-stage design coordination by enabling teams to visualize, analyze, and iterate on design concepts within a shared cloud environment. Access to real-time data and project insights supports faster decision-making, while collaborative workflows help align stakeholders, reduce rework, and maintain consistency throughout the design process.

This foundation package will help you get started with your first Revit project, building confidence and establishing efficient design workflows from the outset.

SERVICES & DELIVERABLES

- 30 min Project Kick off Meeting
- 3.5hr Session to setup your first Revit project in Design Collaborate
- 1hr Support Session

IMPLEMENTATION ROADMAP

Phase	Outcome
Week 1	Project Kick Off Meeting
Week 2	3.5hr session to setup Revit project in Design Collaborate
Week 3	Support Session

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ASSUMPTIONS

Inclusions

- Hub Setup if required
- Assign Admins
- Adding Users (up to 10)
- Setting up Roles (up to 5)
- Setting up Companies (up to 5)
- Creating Folder Structure with Permissions
- Adding Teams (up to 5)
- Creating 4 file locations (live, publish, share, consume)
- Adding up to 4 Revit models
- Adding up to 2 dwgs

Exclusions

- Model Coordination
- Issues, RFIs, Approval/Reviews, no naming conventions
- Project Status, Changes, Meetings, Correspondence
- File History, Backups